

POSITION DESCRIPTION

EDUCATION SUPPORT – INTEGRATION AIDE

POSITION DETAILS

- Fixed Term Contract
- Time Fraction 0.8ft – 30.4 hours per week, over five days
- Commencement Date: Monday 9th August, 2021
- Award: Educational Services (Schools) General Staff Award 2020
- Salary: \$41,369.00 PA

DESIRABLE QUALIFICATIONS AND SKILLS

- Certificate III or IV in Education Support (preferred but not a requirement)
- Passionate, motivated and caring
- Ability to work with either Primary or Secondary aged children
- Skills in implementing a range of student engagement strategies
- Experience in supporting children with FASD, ASD etc
- Excellent Literacy and Numeracy skills
- Excellent interpersonal skills
- Problem solving ability
- An interest in the Arts, and an ability in Arts Practice preferred
- Intuition and flexibility
- Patience and kindness
- Current Working with Children Check
- Current Driver's Licence

DUTIES

- Working under the direction of and in consultation with the Homeroom/Subject Teacher
- Assisting with the implementation of the students Individual Learning Plans
- Helping to develop alternative or modified learning tasks and breaking down tasks and assignments
- Assisting with student engagement and concentration
- Supporting and monitoring students appropriate use of ICT
- Developing and promoting independent work habits
- Attending Student Support meetings, and other meetings relating to individual students
- Providing students with a safe environment
- Following College Policies and Codes of Conduct
- Proactively monitoring and supporting student wellbeing
- Exercising pastoral care that reflects College values
- Implement strategies that support a positive and Child Safe learning environment.

CHRISTIAN FAITH

All Staff at Victory Christian College are employed on the understanding that they are Christians with an active faith, and as such are connected to, and regularly attend a local church.

REMUNERATION

Victory Christian College is a respondent to the *Educational Services (General Staff) Award 2020*. Remuneration is commensurate with level of responsibility, plus 10% Employer Superannuation contributions and other entitlements as listed under this Award. General Staff salaries are paid at 10% above Award rates.

ABOUT THE COLLEGE

Victory Christian College is a Prep to Year Twelve College, committed to sharing Christ's love and pursuing academic excellence in a dynamic community, which fosters creativity and personal success.

Victory Christian College builds leadership, hope, compassion and self-discipline through a safe and nurturing environment.

The College is dedicated to continuous improvement and maintaining a high achieving learning environment. An expert and passionate staff implement a rigorous engaging curriculum, which enables and equips students to achieve academic success.

The well-resourced workplace at Victory has a strong and supportive team ethos. It allows staff to flourish professionally and personally and is characterised by encouragement, challenge and acceptance of the individual.

The College has an overarching priority that all children in our care are safe, feel safe, and that child abuse is non-existent in our community.

CHILD SAFE STANDARDS

Victory Christian College is a child safe environment. Our college actively promotes the safety and wellbeing of all students, and all staff are committed to protecting students from abuse or harm in the school environment, in accordance with their legal obligations including child safe standards as outlined in our Child Protection and Safety Policies and Child Safety Code of Conduct.

APPLICATION PROCESS

Applicants are asked to submit the following:

- Completed Application Form (via Google Docs: <https://forms.gle/eHWizmAXUE8sNSVw6>)
- Letter of introduction
- Current Resume
- The contact details of four referees (two professional, two personal)
- Response to the following Key Selection Criteria

KEY SELECTION CRITERIA

1. Demonstrated capacity to plan and implement units of work and successfully integrate assessment strategies, standards, cross curricula priorities and general capabilities, in accordance with the Australian or Victorian Curriculum.
2. Demonstrated understanding of student learning, and ability to successfully employ flexible and adaptive approaches to allow students to reach their full potential
3. High level communication and interpersonal skills and an ability to form powerful and positive relationships with students, parents and colleagues
4. Demonstrated capacity to reflect upon practice and engage in professional learning to continually improve the quality of teaching
5. Effective classroom management strategies which optimise the learning environment for all students
6. Demonstrated Christian faith and capacity to share Christ's love and teachings with students.

APPLICATION SUBMISSION

Applications close **Friday 30th July, 2021 at 9am**

Applications to be emailed to felicitychester@vcc.vic.edu.au

INTERVIEWS

Shortlisted applicants will be invited to attend an interview. Interviews will take place between Monday 2nd and Wednesday 4th August, 2021.